

PRIMARY / SECONDARY EDUCATION APPLICATION for ASSISTED HOME to SCHOOL TRANSPORT

[Please use BLOCK CAPITALS and complete details in BLACK ink.]

School Year to

School Name



PUPIL DETAILS

Surname Male/Female (Tick)

Forenames

Date of Birth / / Current School Year (e.g. Year 9)

Address

Post Code Telephone Number

PARENT / GUARDIAN DETAILS

Title [Mr/Mrs/Ms/Miss] Surname

Forename Relationship to Child

Address

[if different from above]

Post Code Telephone Number

TRANSPORT DETAILS

Reason for applying for assisted travel?

Pupil living over 3 miles from nearest appropriate Secondary school (Please tick)

Pupil living over 2.5 miles from from nearest appropriate Secondary school and in receipt of Income Support or Working Families Tax Credit [proof required with this application]

Pupil living over 2 miles from above Primary school

Other [Please specify]

[If the school above is not the nearest school to pupil's home, please indicate reason for choice.]

Name of bus stop/pick up point from which you would like pupil to be collected (Leave blank if not sure).

1 2

If journey involves a change of bus/vehicle please repeat similar information for the second journey.

Declaration: Please read & sign this declaration on completion of the form;

- To the best of my / our knowledge all information given is accurate and true.
- I / We authorise Wrexham County Borough Council Local Education Authority (LEA) to verify this information should they wish to do so.
- I / We note that this information will be held on a computer system in accordance with the Data Protection Act.
- I / We shall advise the School Transport Officer of the LEA in writing immediately should the circumstances dealt with by this form change, in such a way that it affects eligibility for assisted school transport for my child.
- I / We agree to return to the LEA any bus ticket/pass issued in respect of my child(ren) upon request if that child becomes ineligible for assisted school transport.
- I / We have read and understood the Home to School Transport Guidelines printed overleaf.
- I / We agree that the student above will follow the Welsh Assembly's Travel Behaviour Code [visit www.travelcode.org]

Signature(s) Date

[Please note any claim suspected to be fraudulent will be referred to the County Borough Council's Audit Department for investigation]

Please return completed form to :

**TRANSPORT CO-ORDINATION, ENVIRONMENT DEPARTMENT, ABBEY ROAD SOUTH,
WREXHAM INDUSTRIAL ESTATE, WREXHAM, LL13 9PW. Tel.01978 292056 Fax.01978 297095**

Office Use Only:

Pupil Ref Number: Elig. Reason Distance Ref:TC - Oct 11

Request Received: / / Contract 1 Contract 2

Transport Commenced / / Transport Officer Bus Pass